

Job Title **Logistics and warehouse operator**

Division/Department Production
Position status Regular Fulltime
Reports to Leader production planning
Start Earliest 02/2017

PT. Indonesian Tooling Technology is a young and reliable manufacturer of superior precision tooling for mainly the international fastener market. Since the company is growing and operates in a dynamic and growing market, ITT can offer its employees a challenging working environment and opportunities for personal development. As well as investing in product innovation, ITT invests in its employees and organisation.

GENERAL DESCRIPTION OF THE JOB

With a growing business, Indonesian Tooling Technology needs motivated people in order to support its production department. As logistics and warehouse operator you will be a part of our young, well experienced and motivated production team. You will work in a state-of-the-art production environment and handle exotic materials such as tungsten carbide and HSS.

YOUR RESPONSIBILITIES

1	Daily monitoring and release of raw material and consumables to production.
2	Active stock control and monitoring.
3	Timely reception and processing of order requests for consumables from production.
4	Close cooperation with purchasing department.
5	Preparation and packaging of shipments to suppliers and customers.
6	Coordination of logistics service providers like e.g. DHL, UPS.

YOUR QUALIFICATIONS

1	1 -2 years working experience within logistics department or warehousing.
2	Indonesian is mandatory. Fluent in English (written & communication) is preferred.
3	High school degree.
4	Planning & organizing, flexibility and communication skills.

We are looking forward to your application!